

Mobile Phones Policy

1. RATIONALE

Templestowe Park Primary School understands that students may bring a mobile phone to school, particularly if they are travelling independently to and from school or to extra-curricular activities. This policy applies to all students at Templestowe Park Primary School.

2. GOALS

- 2.1 To explain to our school community Templestowe Park Primary School's policy requirements, and expectations regarding the safe and appropriate use of mobile phones by students, at school or during school activities.

3. IMPLEMENTATION

3.1 Students

Student owned mobile phones are permitted at school. It is the student's responsibility to turn the mobile phone off upon entry of the school grounds and not be switched back on until the student has left the school grounds. During school hours, student mobile phones must be:

- switched off
- stored securely in a place designated by the classroom teacher to ensure they are not used during school hours. Breach of this practice will result in teachers storing the device at the school office and parents being immediately contacted.

Mobile Phone Use

Mobile phones must not be used:

- during school hours
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms and gym.

Students who use their mobile phone inappropriately at school may be issued with consequences consistent with our school's Student Wellbeing and Engagement and / or Bullying policies.

3.2 Insurance

Students are responsible for their mobile phone. Please note that the Templestowe Park Primary School does not have accident insurance for accidental property damage. Students and their parents / carers are encouraged to obtain appropriate insurance for valuable items, including mobile phones that may be brought to school. Students are responsible for items brought to school.

3.3 Camps and excursions

Students will not be allowed to bring their mobile phones on overnight school camps or excursions.

3.4 Staff

Staff are requested to only use their mobile phone during non-teaching time, eg recess and lunch time breaks.

During staff meetings, professional development sessions and teaching time, staff owned mobile phones are to be turned off or on silent.

While staff are encouraged to carry mobile phones when on yard duty, this is for emergency purposes only. In the unlikely event of having to call an ambulance during recess or lunch time play, a staff mobile phone can be used to call 000 immediately as opposed to using a 'walky talky' to contact the school who would make the emergency call. While a staff member is on yard duty, a playground emergency is the only justification for a mobile phone to be visible.

4. RELATED POLICIES AND RESOURCES

- TPPS Student Wellbeing and Engagement Policy
- TPPS Digital Technologies Policy
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)

5. EVALUATION

This policy was last reviewed by leadership staff and the Education Sub Committee and updated in August 2018 and is scheduled for review in August 2020.