

1:1 BYOD (iPad) Policy

1. RATIONALE

Students using technology to quickly access information and applying it to their learning is essential to their literacy, numeracy and global development.

A BYOD (Bring Your Own Device) program in year 3,4, 5 and 6 allows for 1:1 eLearning access ensuring 'anywhere and anytime' support to student learning. Having immediate access to technology is vital.

2. GOALS

The 1:1 iPad program aims to:

- 2.1 provide all students with access to a tool that will support individual learning with a particular emphasis on Literacy and Numeracy.
- 2.2 personalize learning while promoting creativity, collaboration and communication.
- 2.3 keep students up to date with mobile technology and eLearning. Responsible use is a key component of the program.
- 2.4 increase student motivation and engagement in learning.
- 2.5 encourage 'spontaneous' learning.

3. IMPLEMENTATION

3.1 Use of iPads at Templestowe Park PS is solely related to student learning. This is supported by:

- signing a *Student BYOD (iPad) Code of Conduct* (Appendix 1) incorporating appropriate use.
- ensuring all students have access to iPads. This includes providing some access for students who are not able to bring their own device.
- year 3, 4, 5 and 6 teachers and Principal Staff will select applications (apps) for school use that only have strong links to student learning. A staff decision to purchase appropriate new apps is to be determined during term planning days. Formal notification via the area newsletter will provide information of the app, its cost and classroom use.
- restricting iPad use to school learning hours only and prohibiting use during recess and lunch time breaks (including wet weather timetables). Students are instructed to keep devices in their school bag in transit to and from school.
- monitoring that the use of the devices are for 'learning only'. This means not allowing students to use iPads for any 'leisure use' (eg listening to music, playing games etc) at all during school hours.
- including eLearning tasks and outcomes in curriculum planning documents ensuring consistent use across the grades.

4. BUDGET

Not Applicable

5. EVALUATION

This policy will initially be reviewed in 2014 by staff and the Education Sub Committee, before being continually reviewed as part of the school's policy review process.

6. ACHIEVEMENT MEASURES

- 6.1 Student Achievement against AusVELS
- 6.2 Attitude to School Survey (question 43 and others to monitor student engagement)
- 6.3 Staff Feedback

Ratified by School Council: **November 2014**

APPENDIX 1

Student BYOD (iPad) Grade 3-6 Code of Conduct

In bringing your iPad to Templestowe Park Primary School to assist with your learning, you agree to:

1. Follow all teacher directions including when to use your iPad.
2. Access only the information related to the learning task.
3. Only use 'apps' related to learning while at school. Using apps that are not related to learning (eg games that you play while at home) may result in a teacher asking you to delete it.
4. Have your iPad fully charged at the start of every school day.
5. Have the volume of your iPad muted at the beginning of each lesson.
6. Inform the teacher or others when using the camera and audio recording functions. You may only photograph or record others who have given their permission.
7. Ensure that your device is password locked. Do not share your password lock with any other students. When asked, you must unlock your iPad for a teacher who would like to check your iPad.
8. Seek your teacher's permission before sending any form of electronic messaging in class. The app 'Messages' needs to be disabled while at school.
9. Ensure that audio, photos and video recorded at school are not uploaded or broadcast without a teacher's permission.
10. Only use your personal device yourself. Do not loan your device to another student. Never touch another student's iPad.
11. Transport and store your device in a safe and secure manner. When not using your iPad, make sure it is in a sturdy and robust cover and kept in your tub at all times.
12. Only use your iPad during class time. Your iPad must remain in your school bag before and after school (it may be taken out of your bag when you get home) and is to not go outside during recess and lunch time breaks. iPads are not to be used during wet weather timetables.
13. Understand that your device may be removed by teachers until the end of the lesson. For more serious breaches; the iPad will be held for longer and your parents will be contacted.
14. Read, discuss and follow this agreement.

Student Name: _____ Student Signature: _____ Date: _____

Parent Name: _____ Parent Signature: _____ Date: _____